



**DEPARTMENT OF COMMERCE & INDUSTRY
CONSTRUCTION INDUSTRY UNIT**

APPLICATION FOR CONTRACTOR'S REGISTRATION

I _____, being the _____ of the contractor-
(Name of Authorized Managing Officer) (Title of Officer)

applicant _____ hereby apply for registration,
(Full name of the company as registered with the Investment Promotion Authority)

classification and grading as a contractor/builder for the contracting fiscal year; **01 July 20---** to **June 30, 20----**. In accordance with National Executive Council Decision No. NG 66/92, which requires all builders and contractors to be registered in Papua New Guinea.

1. This application is filed for the following category and classification:

(a) Category (state only one exact category): _____
(Example: Small "A" or Medium "B" or Large "A" etc)

(b) Classification (state the Principal and Other Classification)

(i) Principal: (state only one) _____
(Example: General Engineering or General Building or Specialty works)

(ii) Other(s) if any: _____

2. In support of this application, we submit the following: [Please tick (✓) as applicable]

- Written authority from the owner/Governing Board of the contractor-applicant named above.
(This is very important)
- List of construction equipment owned by the contractor-applicant.
- List of leased construction equipment as applicable.
- Certified copy of the Contractor-applicant's Organizational Chart.
(This is very important)
- Certified (signed) copy of the Financial Report (Balance Sheet and Income Statement) for the latest fiscal year of the Contractor-applicant. (This is very important).
- List of Technical Personnel employed by the Contractor-applicant.
(Please state type of construction/building experience and profession as applicable).
- IPA Registration Certificate (Registered Business Name or Incorporation)
- CIU Form R-2 (Contractor's Registration Statements) and attachment thereto.

(Date of application)

(Signature of Authorized Managing Officer)